

# FORT HUNTER LIGGETT ACCESS REQUEST FORM

THIS FORM IS SUBJECT TO THE PRIVACY ACT OF 1974

## Section 1. Purpose of Request

Hunt with Firearms: Valid: July 1, 2019 - June 30, 2020 Fishing: Valid: January 1, 2019 - December 31, 2019

Archery Hunting: Valid: July 1, 2019 - June 30, 2020 **Not available until December 2019** Valid: January 1, 2020 - December 31, 2020

## Section 2. Personal Information (Failure to Provide ALL Information May result in Denied Access)

Disclosure of requested information is voluntary; however, failure to provide will result in access privileges being refused or withdrawn. The Privacy Act Statement will apply throughout the duration of the special event and/or visit. For Official Use Only (FOUO). This document contains information exempt from mandatory disclosure under the Freedom of Information Act (FOIA). Title 5 U.S.C. 552 (b) (6) applies. This document also contains personal information that is protected by the Privacy Act of 1974 and must be safeguarded from unauthorized disclosure. Complete this form and submit it in person to the Visitor Control Center (VCC), email it to [usarmy.hunterliggett.id-pacific.mbx.des-sec-and-acc-req@mail.mil](mailto:usarmy.hunterliggett.id-pacific.mbx.des-sec-and-acc-req@mail.mil) or mail it to: [Directorate of Emergency Services, ATTN: VCC, P.O. Box 893, Fort Hunter Liggett, CA 93928](#).

A National Crime and Information Center - Interstate Identification Index (NCIC-III) background check will be conducted prior to granting access to the installation. By completing this application, you affirm/swear the information provided is true and that you have read and understand the statements on page 2 of this form. That a knowing and willful false statement on this application can be punished by being barred from the installation, a fine, imprisonment or both (18 U.S.C. Section 1001). Furthermore, that under the authority of 50 U.S.C. Section 787 and DoD 5200.8, the installation Commander has imposed a continuing obligation for you to disclose. Questions may be directed to the Visitor Control Center (VCC) at (831) 386-3874.

1. Name (As it appears on ID) Last:			First:			Middle:			2. Date of Birth (MM/DD/YYYY)		
3. Driver's License/ID and State Issued From		4. Social Security Number:		5. Sex:	6. Race:		7. Eye Color:	8. Hair Color:	9. Height:	10. Weight:	
11. Place of Birth: City:				State:			Country:				
12. Citizenship Country (If not U.S answer block 14):			13. Additional ID (Passport Number, PassCard Number):			14. List Immigration Document Title, Doc Number, and Expiration Date:					
15. Current Address: House Number & Street:			City:		State:		Zip Code:		16. Home Phone Number:		
Signature of Applicant:								Date:			

## Section 3. Approval or Denial (To Be Completed by DES Personnel Only)

Access Granted	Access Denied	Print Name of Person Vetting:	Signature of Person Vetting:	Date Vetted:	Time Vetted:
CLETS Message Number:			FBI Message Number:		

## ACCEPTABLE DOCUMENTS FOR VERIFICATION OF IDENTITY

Provide a copy of one of the below listed documents:(Must contain photographs)

**\* State Issued Real ID compliant Driver's License or ID Card \***

**\* US PASSPORT \***

**\* CERTIFICATE OF NATURALIZATION ( Form N-550 or N-570) \***

**\* FOREIGN PASSPORT w/ I-551 Stamp or Fm I-94 showing employment authorization \***

**\* PERMANENT RESIDENT CARD or ALIEN REGISTRATION CARD I-151 or I-551 \***

If operating a Vehicle you must present a valid Driver's License, current vehicle registration and proof of insurance.

1. ALL persons requesting a pass will be subject to vetting a records check through the National Crime Information Center (NCIC) Interstate Identification Index (III) is the minimum baseline background check for entrance onto Army Installations for non-CAC holders to include entrance of visitors.
2. Persons who do not pass the security vetting will be denied access and provided with the process for submitting an appeal. The appeal process is governed by Army Directive 2014-05 and is non-waiverable. The appeal process can take an extended period of time.
3. Visitor Control Center (VCC) or Physical Security staff may contact the Environmental Division to verify that the request for a pass is valid.
4. All information on the access request form must be completed. Access request forms and a copy of a Federally Approved ID can be taken in person to the VCC, or emailed to:  
[usarmy.hunterliggett.id-pacific.mbx.des-sec-and-acc-req@mail.mil](mailto:usarmy.hunterliggett.id-pacific.mbx.des-sec-and-acc-req@mail.mil)  
or mailed to:  
[Directorate of Emergency Services, Attn: VCC, P.O. Box 893, Fort Hunter Liggett, CA 93928.](#)
5. Any conduct which is detrimental to the maintenance of good order and discipline on the Fort Hunter Liggett may result in confiscation of the visitor pass/badge, immediate removal from the installation, and the imposition of a BAR.
6. Pass holders will confine themselves only to those areas related to issuance of the pass. Pass holders will not enter any marked, restricted and/or controlled areas. Specifically airfields, command headquarters, motor pools, military training facilities, military barracks, housing areas, areas where military weapons are present, fire stations, and communications facilities. Be prepared to identify yourself and the purpose of your presence on FHL to police or security personnel at all times.
7. Vehicles and packages may be inspected at any time during a Random Anti-terrorism Measures at any time while on the installation.
8. Any firearm brought onto FHL property for a legitimate activity is required to be registered with the Directorate of Emergency Services/Provost Marshal Office.
9. Concealed weapons permits are not valid on the installation.